

A regular meeting of the Lone Cone Library District Board was held on March 16, 2020, at 6:00 p.m., in the Lone Cone Library located at 1455 Pinion St. Said meeting was posted in accordance with the Sunshine Law.

PRESENT: Lucinda Carr, Carrie Andrew, Paul Jones, Emily Haight, Brandi Platt

CALL TO ORDER

President Lucinda Carr called the meeting to order at 6:13 p.m.

APPROVAL OF AGENDA

A motion was made by Emily Haight, seconded by Paul Jones, to approve the agenda as presented.

APPROVAL OF MINUTES

The Library Board considered the minutes of the February 13, 2020, regular Library Board meeting for approval.

A motion was made by Emily Haight, seconded by Paul Jones, to approve the minutes from the February 13, 2020, regular Library Board meeting as presented. All voted yes. Motion passed.

CALL FOR PUBLIC COMMENT

No public comment was made at this time.

SHORT TAKE VIDEO

No video was watched at this time.

MONTHLY BUDGET REVIEWS

Library Director Carrie Andrew informed the Board that the San Miguel Tax Distribution was sent to our ColoTrust account around March 10 and is not reflected in the financials because it came in after they were ready.

It was reported that two viable candidates for the substitute position have been put on hold for interviews and training due to the closures.

It was reported that everything spent for the CLiC Spring Workshop will be refunded due to cancellation.

It was reported that the Capital bank account will be closed and all of the money transferred to the Operating account once the final DOLA payment comes in.

MONTHLY REPORTS Q&A

It was reported that the monthly stats are still being revised to get a correct count of exactly what numbers we need, so we are narrowing down which programs need to be counted for attendance.

DIRECTOR'S REPORT

Library Director Carrie Andrew reported that we have looked into different options for accepting credit cards and have decided to go with Square.

It was reported that due to high usage, we have implemented a two hour time limit to the study room usage. It is first come, first serve if empty. Reservations must be made at least 24 hours in advance.

It was reported that the PLAR (Public Libraries Annual Report) was submitted.

It was reported that our one year warranty walk through is coming up, sometime between April and May.

It was reported that we are currently working on the Library closure and following the county guidelines as well as what other library districts around the state are doing as well. At this time, we will not be accepting any material returns. This is recommended by the Public Health Officials in Denver. The system has been updated that everything is due by April 8th. Signs have been made for patrons to access the WiFi from the parking lot.

It was reported that the library was nominated to submit a grant for an Award of Excellence through El Pomar. El Pomar is one of the bigger grant making organizations in the state of Colorado. They give to any kind of organization and someone on their board or in their organization nominated us.

BOARD MEMBER REPORTS

Nothing was reported at this time.

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UNFINISHED BUSINESS

No unfinished business was discussed at this time.

NEW BUSINESS

A motion was made by Paul Jones, seconded by Emily Haight, to approve the Infectious Disease Response Plan. All voted yes. Motion passed.

MOTION TO ADJOURN

The meeting was adjourned at 7:17 p.m., by Board President Lucinda Carr.